

# NON-PROFIT VENDOR

**Festival Hours:** SEPTEMBER 7 - 5PM - 10PM  
*For Public* SEPTEMBER 8 - 11AM - 10PM  
SEPTEMBER 9 - 11AM - 6PM

\*See load-in times on Concession Agreement



Dear Vendor,

Thank you for your interest in acquiring vendor space at the 2018 Oysterfest to be held on September 7th, 8th and 9th in Asbury Park, NJ. Spaces are assigned on a first-come, first-served basis - however, all attempts will be made to accommodate specific space requests for returning vendors. The Asbury Park Chamber of Commerce reserves the right to make changes to space assignments as necessary.

One vendor space will consist of one 10' X 10' area. Tents, tables and chairs are the responsibility of vendors. If you require a larger footprint, multiple spaces can be reserved, please call or email for more info.

Asbury Park Chamber of Commerce member non-profit organizations, NOT selling merchandise, are complimentary. A \$25 fee will be charged to those wishing to sell merchandise.

There is a \$25 fee for non-profits organizations that are NOT members of the Asbury Park Chamber of Commerce. Any non-profit organization that is not an APCC member and wishes to sell merchandise, must register as a Craft/Resale Vendor.

**Vendors must be in attendance all three days** (open to close and must adhere to load-in schedule).

Please mail the completed application no later than: **August 20th, 2018.**

Your application will be accepted within 15 business days unless otherwise notified. Oysterfest Vendor Packages will be mailed out on or before September 1st, 2018.

Should you have questions, please call the Asbury Park Chamber of Commerce at (732) 775-7676.

THANK YOU! We look forward to having you at this year's OYSTERFEST!

**Complete and return the following no later than August 20, 2018.**  
**(Early Registration deadline July 15, 2018)**

Non-Profit Vendor Application (with check made payable to A.P.C.C. if necessary)

Concession Agreement

# NON-PROFIT VENDOR

## Application

**Festival Hours:** SEPTEMBER 7 - 5PM - 10PM  
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PLEASE PRINT CLEARLY AND FILL OUT ENTIRELY

NAME: \_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_

ARE YOU A NEW VENDOR OR A RETURNING VENDOR?: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ PO BOX: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

WEBSITE URL: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

NON-PROFIT STATUS ID # \_\_\_\_\_

DESCRIPTION OF NON-PROFIT ORGANIZATION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPECIAL REQUESTS/ACCOMMODATIONS \_\_\_\_\_

\_\_\_\_\_

NUMBER OF SPACES REQUESTED (Each space is 10'x10'): \_\_\_\_\_

Mail completed forms to: Asbury Park Chamber of Commerce  
Attn: Oysterfest Committee  
P.O. Box 649  
Asbury Park, NJ 07712

Email: [info@asburyparkchamber.com](mailto:info@asburyparkchamber.com)

**\*PAYMENT MUST ACCOMPANY APPLICATION FOR NON-MEMBER NON-PROFITS AND MEMBER NON-PROFITS WISHING TO SELL MERCHANDISE**

Make checks payable to **Asbury Park Chamber of Commerce** OR  
Call our office at (732) 775-7676 to pay by credit card.

# ***NON-PROFIT VENDOR Concession Agreement***

The Asbury Park Chamber of Commerce, Oysterfest Committee hereby grants to

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whose address is \_\_\_\_\_

a non-exclusive license to conduct a concession in conjunction with the Asbury Park Oysterfest in Asbury Park, NJ, subject to all applicable federal, state, county, local laws and regulations, and on the following terms and conditions:

- **Non-Profit Vendor Set-up:** Friday 9am - 3pm, Saturday and Sunday 8am - 10am. There will be NO DESIGNATED PARKING, vendors must remove all vehicles one hour prior to the start of the event and will not be permitted on festival grounds until the event is over and visitors have left the site. We will assist anyone with special needs on a first come, first serve basis. **ARRIVE EARLY!**
- **Hours:** Vendors MUST be open for business by 5:00pm on Friday and remain open for all days and hours of the festival. Vendor's area must be staffed during the entire time that the event is open to the public on each day of the festival, early break down will not be allowed.
- **Space:** Any displays, merchandise racks, props, signs, or other free standing equipment must be contained within the vendors purchased 10'x10' space(s) and may not be used to extend the vendor's purchased space.
- **Reservation:** Confirmation of receipt of your application reserves your space, for non-profit member vendors. For non-members your space is not reserved until payment is received.
- **Guarantee:** Vendor space is limited and is not guaranteed until your space is paid in full.
- **Locations:** Vendor location will be assigned by the festival committee. Please include any special requests on your application. We do our best to accommodate requests but cannot promise anyone a specific spot at the festival. There will be **no changing of spaces** - the space provided will be your space for the event.
- **Utilities:** ELECTRICITY IS NOT PROVIDED. If you need power bring a **quiet** generator or battery.
- **Refunds:** Vendor fees are NOT refundable for any reason. Should you not be able to attend it is your responsibility to fill the space and notify the organizer of the changes. You may sell your space to another approved vendor if unable to attend, or request that your space be honored at a future event.
- **Parking:** There is NO DESIGNATED PARKING for vendors at the festival. There is on-street parking available at an hourly rate, and surface parking lots for a daily rate. Parking rates are set by the City of Asbury Park and LAZ Parking respectively and are non-negotiable.
- All vendors agree to hold blameless all Oysterfest staff members, volunteer workers and festival employees and agents against any loss, damage, theft, expenses, claims or actions arising from any personal or property damage, loss or theft due to said vendors participation in Oysterfest.

Contract Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_